

To the parents of children due to  
start Reception Class in 2022

School Admissions Team  
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contact: School Admissions Team  
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Dear Parent

### **ADMISSION TO RECEPTION 2022/23**

We are writing to you because you have a child who was born between 1 September 2017 and 31 August 2018, who is due to start in a Reception class during the academic year that begins in September 2022. The information you have been given explains how to apply for a Reception class place online.

Before you begin your application, please download the booklet '*A Guide to Primary Education in Barnet*' from [www.barnet.gov.uk/schooladmissions](http://www.barnet.gov.uk/schooladmissions). The guide will give you all the information you need to know about the application process. You should pay particular attention to the admissions criteria for each school, as these are the rules that will be used to decide how places will be allocated. If you want to apply for any schools outside Barnet, you will need to look at the relevant council's website for details of the individual schools' admissions criteria.

You must submit **one** application to your home council to apply to all schools (except private schools) whether the school is within or outside Barnet. The application must be made online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)

An application must be submitted for your child even if s/he has an older brother or sister already attending your preferred school or a school nursery. Parents should also be aware that children attending the nursery class are **not** given a higher priority for a place at the school than other children.

You must submit an application no later than **Saturday 15 January 2022**. If you submit your application after the deadline, it will be processed after school places have been allocated to applicants who applied by the closing date and **you may not receive an offer on National Offer Day, 19 April 2022**. In previous years the high demand for places meant that some children were **not** offered places at their sibling's school because their applications were late and there were no places left. It is, therefore, very important that you submit your application on-time. If there is an exceptional reason as to why you could not return your application by 15 January, it may be treated as 'on time' if it is received by **Friday 11 February 2022**, the reason for the lateness is fully

explained on the 'Reason for Late Application Form' and the Local Authority accepts there is good reason for the lateness.

Some schools, usually faith schools, will also require you to complete a Supplementary Information Form (SIF) for additional information such as a priest's reference. These are available directly from the school, so please check school websites for details.

Further information about the application process is available on our website [www.barnet.gov.uk/schooladmissions](http://www.barnet.gov.uk/schooladmissions)

Yours sincerely

School Admissions Team